

## **KYLE COVID CODE**

### **Keeping you, your family and others safe and well**

#### **Our Responsibilities**

- Observe current social distancing advice **AT ALL TIMES**.
- Follow hand sanitising routines on arrival, departure and when asked to.
- Cover your nose and mouth with a disposable tissue when sneezing, coughing. If you don't have any tissues, cough and sneeze into the crook of the elbow.
- Using the products provided, wipe down your desks and work stations on arrival and departure.
- Put any used wipes, paper towels or tissues **IN THE BIN**.
- Bring a bag with the stationery and jotters you require. Keep bags on the floor **NOT** on desks.
- Use your own equipment - **DO NOT SHARE**.
- Do not get out of your seat to sharpen pencils or wander around the classroom.
- Follow the one-way system when moving between classes.
- Avoid gathering in big groups in social areas. Try to use outside spaces as much as possible at interval and lunch time.
- If leaving school premises, wear a face covering in shops and hand sanitise immediately on your return.

**Tell a member of staff straight away if you feel unwell.**