

People Directorate

Kyle Academy

Head Teacher: Mary Byrne

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Our Ref:

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Dear Parent/Carer

ARRANGMENTS FOR NEW S1 – Tuesday 20 August 2024

Let me begin by welcoming you to the Kyle Community. I know this can be an anxious time for you and your child as they move from primary school to the next stage in their education. I hope they enjoyed the induction days, got to know a few of their new classmates and are looking forward to starting.

I know that your child may be nervous and wondering what to expect on their first few days at Kyle. I hope that this letter answers a few of the questions they may have.

Where should I go when I arrive?

On Tuesday 20 August, your child should arrive in school by 8.45am.

Please be aware that **parents are not allowed to drive into the school car park to drop off or pick up in the morning or at the end of the day** unless by prior agreement. This is to ensure the safety of all pupils and to reduce congestion at the front of the school. Instead, we ask that you drop off on Holmston Road and pupils walk into school to allow safe access for school buses and taxis.

S1 pupils will be directed to the assembly hall and their guidance teachers will be there to greet them. After assembly, where they will meet the school leadership team and guidance staff, pupils will go to their Daily Personal Support class with their teachers. This is their registration class that they go to each morning from 8.45 to 8.55 am. On the first day after the summer holidays, we always have an extended Daily Personal Support period. This allows us to issue timetables and homework diaries, go over information and give out any letters or forms.

How will I find my way about?

S6 Buddies will be available to show pupils around throughout the day. They will take them to each class and show them where to go at interval and lunch time. It does not take long to find your way about the school.

What happens at interval and lunchtime?

Interval is at 10.35 am every day. Pupils can go to the dinner hall or go outside and meet up with friends. At lunchtime on Tuesday and Wednesday of the first week, S1 will get out of class 15 minutes early (1.05 pm Tuesday; 12.15pm Wednesday) for lunch to avoid the rush. Again, S6 Buddies will be on hand to show pupils where to go and what to do. Remember, lunch is at 1.20 pm on Monday and Tuesday, and 12.30 pm on Wednesday, Thursday and Friday.

S1 pupils are not allowed to leave the school grounds at lunchtimes to go to the shops or the van. If they go home for lunch please let your child's guidance teacher know. By the end of October, when pupils have settled in and are aware of our expectations, we begin to allow S1s out at lunchtime.

Our school dinner hall is cashless so you will need to register for school online payments (Parent Pay) to put money on your child's account. Pupils will be issued with a PIN number at Daily Personal Support so that they can purchase food. They can also pre-order food using the Fusion app or by ordering their lunch at interval in the dinner hall.

You can find more information about registering for school online payments, school meals and a price list on the [South Ayrshire Council website](#). You will also find more information about free school meals and clothing grants here, as well as how to sign up for school online payments. Please contact the school if you wish any help with your application.

What should I do if I feel worried or upset?

Your child's guidance teacher is their 'go to' person. They will see a lot of them in the first couple of days and will be shown where the Guidance Base is. The S6 Buddies can also let guidance staff know if a pupil is upset at all. We will be keeping a close eye on them.

Hopefully, by the end of the first week, S1 pupils will feel a bit more confident. Most pupils really enjoy the new experiences that secondary school brings. However, should you have any concerns, please get in touch with your child's guidance teacher or year head, Mr Little, who will be happy to help.

Belleisle	Mrs Dorrans
Craigie	Mrs Mahaffy
Rozelle	Mrs Boal
Wallace	Mrs Fergusson

Once again, I am delighted that your child is joining our school community. I very much hope that they enjoy their time at Kyle Academy and I look forward to getting to know them and you.

Best wishes



Mary Byrne
Head Teacher